

Kindergarten Registration Instructions 2024/2025

Please be advised that registration is a three-part process. First, applications must be completed online. Second, after your application is submitted, you will receive an email advising you of how to submit your required supporting documents. Third, once all of the required documents are received, there will be a telephone conference to finalize the registration process.

PART TWO

Document Submission Process:

After your application is submitted, you will receive an email (the one used when the application was submitted) along with a separate attachment listing the documents/additional forms you are required to submit and how to submit them. The documents will be submitted electronically either via email or fax. You are also welcome to return the documents by regular U.S. postal mail. If you are unable to send your documents in any of the methods requested, a special appointment can be made for you to come in person. We are encouraging everyone to send the documents either electronically or by mail. Once all of the required documents are received, we will proceed to Part Three.

Please be aware that ALL of the documents/forms have to be submitted in order to proceed to Part Three.

PART THREE

Telephone Conference:

Once all of the required documents are received, you will be contacted to have a telephone conference to review the application and finalize the registration. Please be advised that the telephone conference mea3 (nc)8